

Information Sheet:

Landscape Bonds and Fees

Purpose:

The purpose of this information sheet is to guide Landscape Consultants on the process to be followed for Bond Calculations and making bond payments for landscape works.

To outline Council's fee structure in relation to Landscape Plan Submission Process and Construction Supervision fees.

Streetscapes and Reserves Bonds:

- **Outstanding Works Bond**

Unless otherwise permitted, and agreed to by Council, the Outstanding Works Bond is calculated at 150% of the Total Cost of all landscape works including the installation of trees, supply and installation of turf, and levelling of soil and other associated landscape works, including the associated maintenance costs for a 104-week period (2 years).

- **Security Bond**

This bond is calculated as 35% of the Total Cost of Scheduled Outstanding Works including all the associated maintenance costs for a 104-week period (2 years).

Local or District Parks Bond:

- **Security Bond** calculated as 35% of the Total Cost of Scheduled Outstanding Works including all the associated maintenance costs for a 104-week period (2 years). *

*(*please note that an outstanding works bond for passive open space reserves will not be accepted and before a statement of compliance is issued under the Subdivision Act 1988 for any stage creating passive open space (local and district parks), all passive open space shown relating to the stage must be fully constructed).*

‘EXAMPLE’ STREETSCAPE BOND CALCULATIONS:

Note: - ‘Item Description’, ‘Rates’ and ‘Quantities’ would vary depending on the individual project.

OUTSTANDING WORKS BOND

| Item | Description | Unit | Qty | Rate | Amount |
|--|---|------|------|------------|--------------|
| 1 | Establishment, insurance, set-out, A-SPEC/'as built' plans, etc. | Item | 1 | \$7,000.00 | \$7,000.00 |
| 2 | Weed control - pre-emergent herbicide to all garden bed areas | Sqm | 1850 | \$1.50 | \$2,775 |
| 3 | Fine Trimming and grading for all garden bed areas | Sqm | 1850 | \$2.50 | \$4,625 |
| | Ameliorate and cultivate 150mm depth for all garden bed areas | Sqm | 1850 | \$2.50 | \$4,625 |
| 3 | Supply & install semi-advanced trees including tree watering well and tree stakes, conforming with AS2303:2018, as per Wyndham City Council standard semi-advanced tree detail. | No. | 55 | \$350.00 | \$19,250 |
| 7 | Instant turf - Supply and installation of instant Kikuyu (recommended) or sprigs as detailed and specified | Sqm | 1850 | \$15.00 | \$27,750 |
| 4 | General maintenance & establishment per | Wks | 104 | \$600 | \$62,400 |
| Total - Outstanding Works | | | | | \$128,425 |
| Outstanding Works Bond Amount (@ 150%) | | | | | \$192,637.50 |

SECURITY BOND

| Item | Works | | | | |
|-----------------------------------|-------------------------|------|-------------------|-----------|-------------|
| 1 | Total Outstanding Works | Item | 35% of Total Cost | \$128,425 | \$44,948.75 |
| Total Security Bond Amount (@35%) | | | | | \$44,948.75 |

Landscape Fees

The following fee structure applies to all detailed landscaping plan submissions:

| Service | Fee |
|--------------------------------------|---|
| Landscape Plan Submission Processing | 0.75% of the proposed project construction budget (inclusive of 104 week maintenance costs as specified in the submitted Opinion of Probable Cost*) |
| Landscape Construction Supervision | 2.5% of the proposed project construction budget (inclusive of 104 week maintenance costs as specified in the submitted Opinion of Probable Cost*) |

Fees are to be paid prior to SOC of each stage.

Please submit calculations for the above fees as part of the submitted detailed landscaping OPC documentation.

*refer to Council's OPC Streetscape Standard Rates – Information Sheet document for accepted cost of landscaping works

Paying Landscape Bonds:

To pay bonds by Bank Guarantee:

- Please send a scanned copy of the original Bank Guarantees are to be emailed to subdivlud@wyndham.vic.gov.au
- Please send the original Bank Guarantee to Council's PO Box:
Attention to Erin Ogden
Wyndham City Council
Landscape Subdivisions,
45 Princes Hwy (PO Box 197)
Werribee, Victoria 3030

To pay bonds by EFT payments:

- Please make payments to Wyndham City Council's Commonwealth Bank account with details:

Account Name: Wyndham City Council
BSB: 063-541
Account Number: 00000146

- Please send a remittance advice referencing the appropriate LS number via email to banking@wyndham.vic.gov.au and cc Landscape Subdivisions Admin subdivlud@wyndham.vic.gov.au

Note: if Landscape Subdivisions Admin are not notified that payment has been made via EFT, SOC maybe delayed.

Bond Release Timeframes:

